



Waycross, Georgia

April 6 & 7, 2012

APPLICATION AND AGREEMENT

Name _____
 Contact _____
 Address _____
 City, State Zip _____
 Phone _____ Cell Phone _____
 Fax _____ Email _____
 Description of Items to be Sold _____

Vendor type Food Arts/Craft Nonprofit

	<u>Rates</u>	<u>Amount Enclosed</u>
Space Rental 10'x10'	\$ 100.00	_____
Space Rental 10'x20'	\$ 200.00	_____
Limited Electrical Hookup (see Procedures)	\$ 20.00	_____
Water Hookup (available to food vendors only)	\$ 15.00	_____
Total enclosed		_____
Generator used	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Release: Vendor agrees to indemnify and hold SwampFest, Inc. and the City of Waycross, its employees and volunteers, harmless from any and all claims made against same, including, without limitation, all costs arising out of or on connection with: (i) any structure erected by exhibitor, (ii) any apparatus, equipment or personal property used by exhibitor, its agents, invitees, participants, representatives, employees, servants and agents, and (iii) any claims made on account or resulting from exhibitor's participation in the event.

*Exhibitor has read and agrees to the procedures established by the SwampFest Committee, which are attached to this application. Failure to follow these policies may result the Committee requesting the vendor to leave. SwampFest reserves the right to sell ALL commercial soft drinks and bottled water. Vendors are **NOT ALLOWED** to sell bottled water or any commercial drink products such as Coke, Pepsi, etc. NO REFUNDS.*

Signature _____

Date _____

APPLICATION DEADLINE IS MARCH 2, 2012

Return this form to:
SwampFest, Inc.
 Waycross Mainstreet
 P. O. Drawer 99
 Waycross, GA 31502
 (912) 287-2944



**SWAMPFEST PROCEDURES
APRIL 6 & 7, 2012
WAYCROSS, GEORGIA**

The following procedures apply to all parties participating in SwampFest including but not limited to food vendors, arts and crafts, commercial and non-profit exhibitors. Collectively these are referred to as “Vendors”. APPLICATION DEADLINE IS MARCH 2, 2012. No refunds allowed.

Complete Description Required

All Vendors are required to attach to the application a complete description of items to be sold (including menus for food vendors) or displayed and if possible pictures in an electronic format. The SwampFest Committee (the “Committee”) reserves the right to reject any application in its entirety or to prohibit the sale of any item. Any restrictions imposed by the Committee will be communicated to the applicant. Any item not clearly described in the application is subject to removal by the Committee during the SwampFest. The Committee may use any submitted material to promote SwampFest.

Services Provided

Your application is for a lease of space only and if applicable access to electricity and water. The vendor is required to provide all other materials including items such as outdoor extension cords, water hoses, booths, tables and chairs. This time of the year can be windy – tents should be properly weighed down. No refunds once your application has been accepted and approved.

Electricity and Water

Spaces with electricity and water are limited and will be assigned on a first come, first serve basis and only to those paying the required fees. Your fee covers access to water and electricity (one standard 120 volt electrical plug with 6 amps). Electrical is suitable for running lights. Additional power requirements are to be provided by vendor. You will be required to provide outdoor extension cords and water hoses. No additional services will be available during the event. If you will be supplying your own electrical power using a generator during the hours of the festival, please so note on your application.

Set Up

Display areas are assigned by the Committee and no changes are allowed. Assigned locations will be available on our web page (www.swampfest.us) along with a location map.

Set up time begins at 2:00 pm on Friday, April 6, 2012 for **TRAILERS ONLY**. **Tents and tables can begin set up at 3:00 pm** until 5:00 pm. Please enter the area from Tebeau Street. Staff will be available to direct you to your location. Proceed to that space and unload. No vehicles will be allowed to remain in the SwampFest area unless prior approval is obtained from the Committee. Park your vehicle

either in the vacant lot at the corner of Pendleton St and Carswell Avenue or First Baptist Church's parking lot in the designated area.

Vendors not set up by 5:00 pm will not be allowed to participate Friday night but can set up at 8:00am on Saturday but must be completely set up by 9:00 am.

Your space is limited to the square footage you purchased and this is calculated along the curb. No displays can be set up in front of your area. The center of the street must remain clear to provide access to emergency vehicles.

Dismantling Booth

Vendors are encouraged to remain until the completion of the festival at 11:00pm on Saturday, April 7, 2012. Vendors will be permitted to leave prior to 11:00pm but for safety reasons vehicles will not be allowed in the Swampfest area. At the completion of the festival, all trash is to be properly disposed. Storm sewer drains are not appropriate for disposal of grease.

In addition to the above procedures, the following additional procedures are applicable to the indicated vendors:

Food Vendors

SwampFest reserves the right to sell ALL commercial soft drinks and bottled water. Vendors may sell tea, lemonade, slushy, etc. The Vendor must pass local health inspection regulations upon setup at site. Failure to pass the inspection or to meet any health or safety requirements will disqualify the Vendor from selling any food items and forfeit their fee. Vendor agrees to sell **ONLY** the items approved by SwampFest, Inc.

<p>FAILURE TO FOLLOW THESE PROCEDURES MAY RESULT IN IMMEDIATE REMOVAL FROM THE FESTIVAL AND A BAN FROM PARTICIPATING IN FUTURE FESTIVALS.</p>
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